



Guidance for Employees

COVID-19

What happens if someone tests positive for COVID-19?

Any positive test is reported to the health department in the county where the patient lives. When someone tests positive, the health department will contact the person to ensure they are aware of their diagnosis, review home isolation requirements and assess their social service needs. Contact tracing will be conducted to identify anyone who was in close contact to the patient for up to 48 hours before they showed symptoms. Close contact includes household members and anyone who was within 6 feet of the patient for more than 15 minutes during the time period they were infectious. The health department will contact anyone who was potentially exposed. For school-related exposures, the health department works directly with GCS to identify close contacts and notify anyone who may have been exposed.

How will our workplace be maintained to prevent the spread of COVID-19?

1. Routine cleaning and disinfecting of frequently touched areas will continue.
2. Areas unoccupied for seven or more days only need routine cleaning.
3. If an individual was in a GCS facility within two days of symptoms developing, custodial staff will conduct enhanced cleaning and ventilation.

What should I do if I test positive for COVID-19?

- Notify your manager via phone or email.
- Leave work or do not report to work.
- Stay isolated until you are released back to work by your physician and/or health department's order.
- If you were in the workplace within 48 hours of experiencing symptoms, make note of any individuals at work who you may have been within six feet of for more than 15 minutes.
- You will be contacted by our Health Services department.

When can I return to work after a positive COVID-19 test?

The GCS return to work process will be provided to you by our Health Services department.

What should I do if I was a close contact to someone who tested positive for COVID-19?

- Notify your supervisor by phone or email.
- Leave work or do not report to work.
- You will be contacted by our Health Services department.